

## CURRICULUM VITAE

1. Family name : Tönkö  
2. First name : Andrea  
3. Date of birth : 10<sup>th</sup> April, 1972  
4. Nationality : Hungarian  
5. Civil Status : Married  
6. Education :

<i>Institution</i>	<i>Dates</i>	<i>Degree/Diploma obtained</i>
Budapest University of Economics	1990-2005	MA in Sociology and Public Policy

**7. Language Skills:** Indicate competence on a scale of 1 to 5 (1 – excellent; 5 – basic)

<i>Language</i>	<i>Reading</i>	<i>Speaking</i>	<i>Writing</i>
Hungarian	1	1	1
English	1	1	1
Romanian	1	3	3
Spanish	4	5	5

**9. Other skills:** Microsoft Office applications

**10. Present Position:** Program Manager

**11. Years with the Firm:**

<i>Years with firm</i>	<i>Company/ Location</i>	<i>Position</i>	<i>Short description</i>
12	Metropolitan Research Institute Budapest, Hungary	Research-fellow, program manager	Involvement in projects and trainings on Municipal Finance, Municipal Budgeting, Decentralization, Local Economic Development and Housing

**12. Key Qualifications, expertise:** (Relevant to the programme)

Andrea Tönkö has twelve years of experience in municipal finance and fiscal decentralization. She has worked as a project manager for the USAID-funded program on Modernizing Financial Management for Hungarian Local Governments. Andrea Tönkö has conducted research on municipal finance issues, including intergovernmental transfers, and government subsidies for housing. She worked out training materials for different workshops in these topics. She has training experience as well. Since 2000 she is developing distance learning materials and tutoring distance learning courses on "Intergovernmental Fiscal Relations and Local Financial Management" (CEU-LGI). During 2005-2006 she was a fellow at OSI/LGI working in the area of analysing local government budgeting practices and developed a policy paper in the area of local governments budgeting reforms in Hungary. In 2008 she was involved in preparing the mid-term strategic plan and feasibility study for city centre rehabilitation project for the Municipality of Berhida.

**14. Specific Experience in the Region:**

<i>Country</i>	<i>Year(s)</i>	<i>Short description</i>
Hungary	12	local consultant in Hungary, coordination of experts in the CEE region in diverse projects, experience in fiscal decentralization process in transition countries (CEE and post-Soviet countries)

**14. Professional Experience Record:**

<i>Dates from/to</i>	<i>Company/ Location</i>	<i>Position</i>	<i>Description</i>
2000-	Metropolitan Research Institute, Budapest, Hungary	Research-fellow	<p>USAID Modernizing Financial Management for Hungarian Local Governments 1995-1999. Worked out training topics and training schedule for the six multi-day seminars. Coordinates Hungarian participants and American presenters. Produces training materials. Maintains contact with the municipalities between sessions. Contributed to the training with presentations.</p> <p>Association of Local Government Financial Officers 1998-2000 One outcome of the “Modernizing Financial Management for Hungarian Local Governments” project was the foundation of the Association of Local Government Financial Officers. Coordinated the foundation and managed the first years of activity of the association.</p> <p>USAID Fiscal Decentralization Initiative Conducted research on the central- local fiscal relations, the national grants to municipalities and on local taxes. Analyzed macro-economic trends and their impact on municipal finance.</p> <p>USAID Housing Sector in Hungary 1990-1995 Analyzed local housing policies concerning housing allowances and the municipal rental sector. Participated in the housing finance section of the Housing Policy Council and coordinated its sessions.</p> <p>Women in the Public Sector, 1998 PHARE training program for women in the public sector about the economic and social role of local governments. Developed training materials and gave presentations.</p> <p>USAID Financial Management in six Hungarian Cities, 2000 Prepared case studies about the financial management of two Hungarian localities: Pöspökladány and Szentés</p>
		Program Manager	<p>USAID Regional Infrastructure Program (RIP) for Water and Transport, 2002 Assisting the RIP Office Director in the overall preparation and implementation of the 2002-2003 RIP Program. Providing inputs and support to the strategic planning, design and implementation of RIP’s work in the areas of project management and institutional improvement/training. Delivering trainings in Romania, Serbia, Croatia, Macedonia.</p>

			<p>EU New Intermediary Services and the Transformation of Urban Water Supply and Wastewater Disposal Systems in Europe, 2002-2004. Preparing case studies about the current status of water market liberalization in Hungary and Romania, providing and institutional backdrop for context-sensitive analysis of intermediary activities.</p> <p>Romanian-Hungarian Partnership of Local Financial Officers, OSI, 2005. Preparing comparative analysis of the financial management and budgeting system of four Hungarian and four Romanian municipalities.</p> <p>Intergovernmental Fiscal Relations and Local Financial Management, CEU, World Bank, LGI-OSI, 2000-2007. Developing distance learning materials and tutoring yearly the distance-learning courses.</p> <p>Integrative urban development plan of Municipality of Berhida, 2008.</p> <p>Preparation of the feasibility plan of city centre rehabilitation program for Municipality of Berhida, 2008.</p>
2005-6	Local Government Initiative, OSI, Budapest, Hungary	Research Fellow	Completing a Research Fellowship on Local Budget Reform in Hungary

### 15. Other relevant information (e.g. Publications)

#### Selected Publications:

“The Municipal System of Japan”, Autonomía, 1997 December.

“The Modernization of Local Government Finances and Financial Management”, (with József Hegedüs and Gábor Péteri) Metropolitan Research Institute, 1996.

“Initiating Program Budget in Hungary” (with Ritu Nayyar-Stone), Government Finance Review, April 2000

“Evaluation of Municipal Budget Reform in Hungary, An: The Szentes case Study”, Research Report, 1999

“Financial Management in Hungarian Cities: The Case of Puspokladany, ”, Research Report, 1999

“Financial Management in Hungarian Cities: The Case of Szentes, ”, Research Report, 1999

“Municipal Budget Reforms in Hungary” in “Fast Track – Municipal Fiscal Reform in Central and Eastern Europe and the Former Soviet Union, ed. by George M. Guess, 2007

“The Problem of Local Government Contingent Liability” with Jozsef Hegedüs (manuscript in Hungarian), 2006

